



U.S. Bankruptcy Court - Northern District of Alabama

Court Newsletter

CM/ECF Release 4.1 Updates

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October 5, 2011

Activation of New Features in CM/ECF 4.1, Effective October 7, 2011

Limited Filer Notifications

Limited filers will now receive email notices for cases in which they have filed documents. Email notices will be sent to limited filers when docketing occurs and also when an edit is made.

Filing Fees Due Notification

Email notification will automatically be sent to filers when filing fees are not paid within twenty-four hours of the filing date. These emails will include a hyperlink entitled "Internet Payments Due." Filers can select the link and proceed to the Court's website to pay the filing fees. Also included in the email is the telephone number of a Court staff employee who should be contacted if the filer encounters technical difficulties while attempting to pay the outstanding balance. These automatic email notifications will be sent daily until the outstanding fees are paid. Once the fee has been paid, the automatic email notifications will stop within twenty-four hours of payment.

Discontinued Transmission of Official Form B10

The Court has discontinued transmitting Official Form B10 (proof of claim) through the BNC. This form was previously sent as an attachment in certain notices. It was discovered that the vast majority of these claim forms were not being used. As a result, we have discontinued transmitting the proof of claim form with our notices. A proof of claim form can

be obtained at any bankruptcy clerk's office or by visiting <http://www.uscourts.gov/FormsAndFees>.

Reminder for New Password Requirements

When the Court upgraded to CM/ECF 4.1 on June 17, 2011, the password security requirements changed in order to improve password security for every user. These new password security requirements are listed below as a reminder:

- All CM/ECF passwords must be a minimum of eight characters.
- Each password must include both upper- and lower-case alphabetic characters.
- The password must also contain at least one digit or special character (e.g., 0-9, @, #, \$, %, &, *, +, :).

Additionally, after the user has entered an invalid password five times on a particular account, the account is locked out for five minutes. After the five minute period has passed, if an invalid password is entered again for the account, a new timeout period (one minute longer than the previous lockout period) is started. Every additional invalid password entered after a timeout will increase the duration of the next timeout.

If you have any questions, please email us at ecftrain@alnb.uscourts.gov.

